



RESEARCH TRAVEL FUNDS REQUEST

Please submit this completed form, along with a letter of acceptance for your abstract from the previously approved meeting to brandi.davis@lmu.net no later than 30 days prior to proposed travel. **NOTE: Only one author per presentation will be funded for travel.**

Name: _____

Date: _____ OMS Year: _____

Email: _____

Title of Paper/Presentation: _____

Poster or Oral Presentation: _____

Research Advisor Information:

Name: _____

Department: _____

Travel Fees:

Transportation: _____

Registration: _____

Hotel Accommodations (Reimburse for 1 night): _____

Please note if sponsoring hotel: _____

Poster Fee: _____

Total Projected Costs: _____

Director of Research Approval: _____

Date: _____

Dean Approval: _____

Date: _____